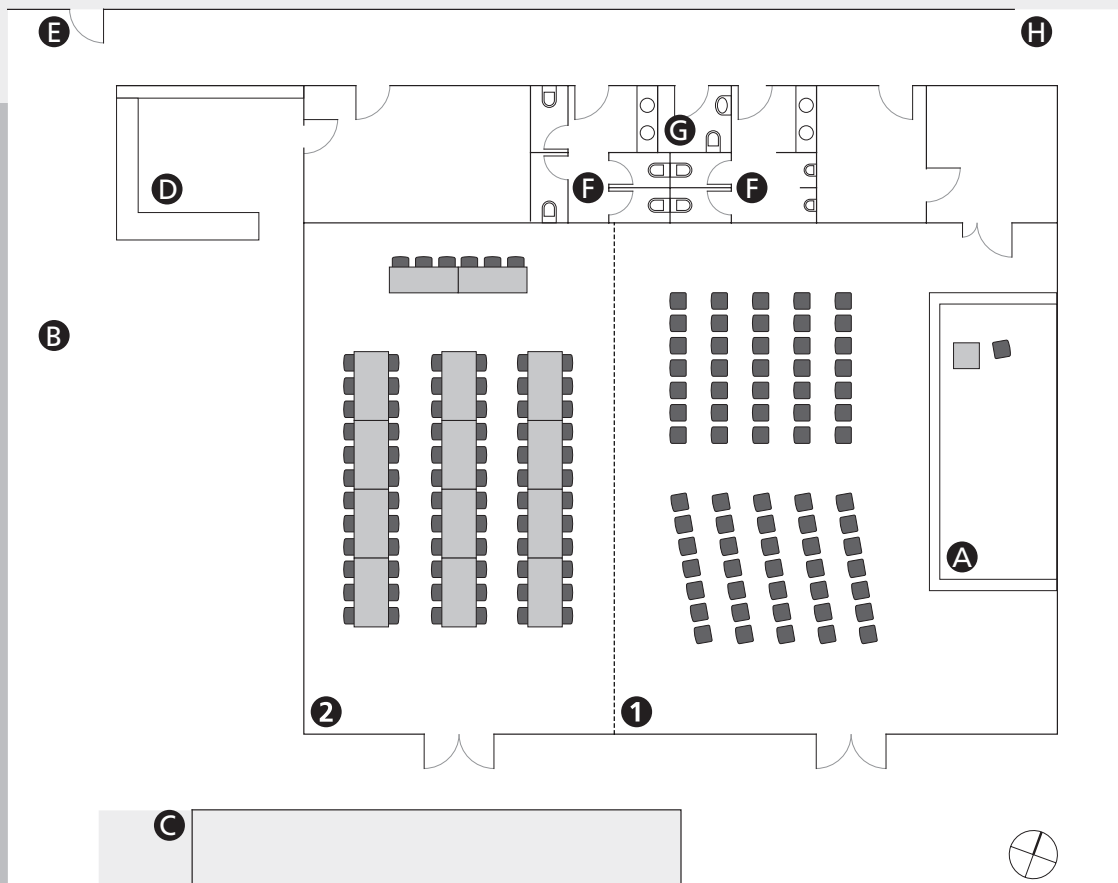


Seminar rooms «Quelle» and «Insel»



Large and versatile: banqueting, conference and concert hall for up to 180 people

Our light and welcoming meeting rooms for large and small events are extremely well-equipped. They are suitable for meetings, podium discussions, presentations, receptions, workshops, concerts, celebration and wedding meals.

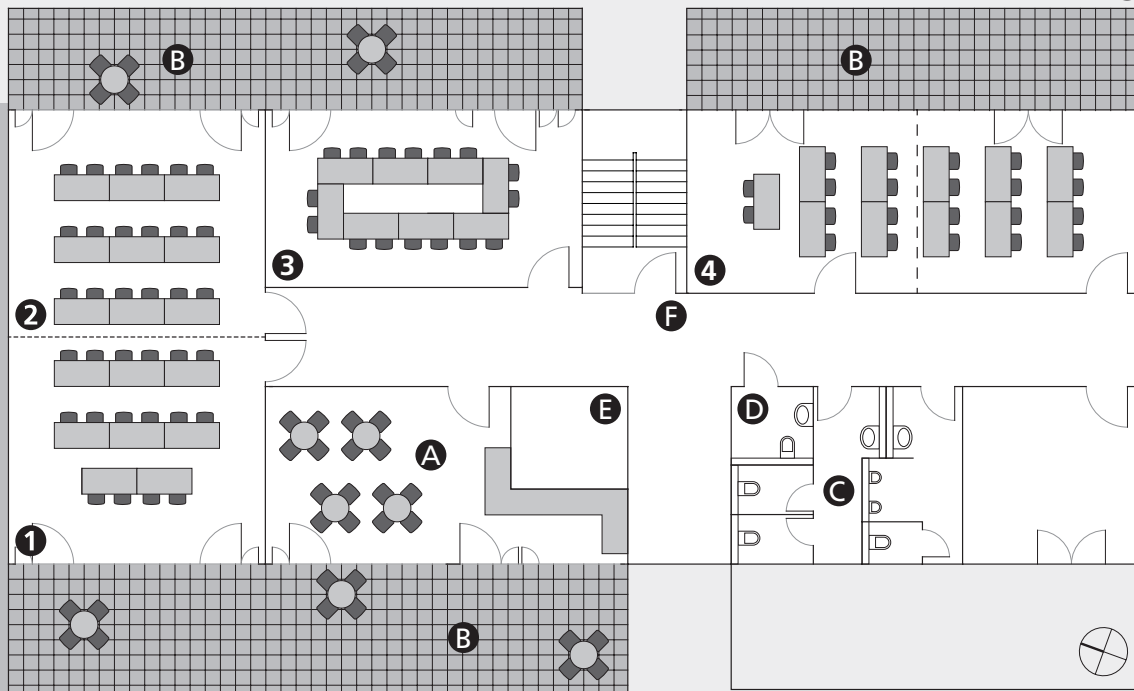
Seminar room	Size		Number of people			
	L x W (m)	m ²	Drinks	Banquet	Conference	Concert
1 «Quelle»	11.0 x 12.0	132	80	70	70	90
2 «Insel»	12.0 x 7.5	90	160	50	50	70
«Quelle» and «Insel»	19.0 x 12.0	228	150	120	150	180

A Podium B Cafeteria C Main entrance D Reception E Garden and courtyard F Toilets G Toilet with wheelchair access H Access to underground garage and spa area

Features

Floor	light reconstituted stone floor
Walls	white plaster walls, partitions with maple veneer
Room height	from 2.35 to 4.10 m
Furnishing	«Campus» seminar chairs, seminar tables 85 x 170 cm
Lighting	large skylight; compact fluorescent lighting, can be dimmed to any level
Blackout	electric sun blinds and complete blackout
Ventilation	Fresh air ventilation; windows can be opened
Telephone	internal telephone connection in every seminar room;
Sound system	Rack with loudspeakers and induction sound system, DVD player video projector with screen
Internet	Free WiFi access in every seminar room and hotel room
Breaks	«Welle» cafeteria (self-service or break-time buffet)
Special features	Organ, grand piano and piano

Seminar rooms «Oase» building



Relaxed and concentrated: Training rooms from 13 to 50 people

Our seminar rooms on the attic floor of the «Oase» building are suitable for training courses, re-treats or written examinations. The «Intermezzo» cafeteria is right next door and the roof terrace in front offers a magnificent view towards the world natural heritage site of Jungfrau-Aletsch.

Seminar room	Size		Number of people			
	L x W (m)	m ²	U-shape	School	Chairs	Concert
1 «Domino»	6.0 x 5.5	33	13	12	23	25
2 «Scrabble»	6.0 x 5.5	33	13	12	23	25
«Domino» and «Scrabble»	11.0 x 6.0	66	25	30	25	50
3 «Memory»	8.0 x 4.0	32	16	14	25	36
4 «Mikado» 1 and 2	11.0 x 4.0	44		20	20	40

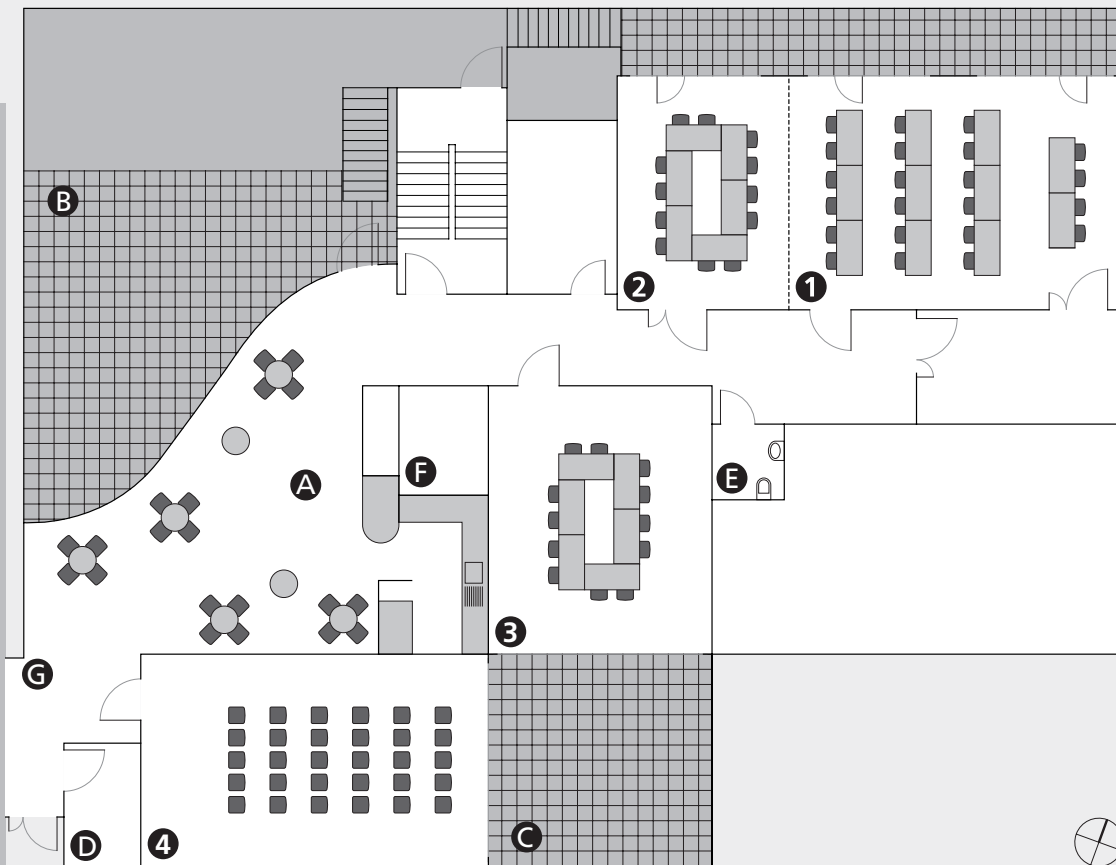
A «Intermezzo» cafeteria» B Terrace C Toilets D Toilet with wheelchair access

E Lift F Access to the main building with Reception, spa, underground garage etc.

Features

Floor	Melchnau collection «Jour et Nuit» fitted carpet
Walls	white glass fibre wallpaper, each with room height windows
Room height	from 2.35 to 3.60 m
Furnishing	«Atrio» seminar chairs, seminar tables 70 x 140 cm
Lighting	Compact fluorescent lighting, full lighting or reduced
Blackout	electric slat blinds
Ventilation	Air conditioning; windows can be opened
Telephone	internal telephone connection in every seminar room
Sound system	Rack with loudspeakers and DVD player in the «Domino» and «Scrabble» room
Internet	Free WiFi access in every seminar room and hotel room
Breaks	«Intermezzo» cafeteria (self-service or break-time buffet)

Seminar rooms «Siesta» building



Undisturbed and flexible: seminar rooms from 12 to 60 people

Our group rooms in the basement of the «Siesta» building can be used for training courses, re-treats or written examinations and to work without interruption. They have large windows and are right next to the Bistro and the outside area with arena.

Seminar room	Size		Number of people			
	L x W (m)	m ²	U-shape	School	Chairs	Concert
1 «Uno»	8.5 x 6.0	51	25	24	25	40
2 «Joker»	6.0 x 4.0	24	12	15	15	20
«Uno» and «Joker»	12.5 x 6.0	75	30	35	40	60
3 «Carambole»	5.5 x 6.5	36	16	18	25	30
4 «Impuls»	8.0 x 5.0	40	16	16	20	30

A «Bistro» cafeteria B Outside area with arena C Japanese garden D Toilets E Toilet with wheelchair access F Lift G Access to main building with Reception, spa, underground garage etc.

Features

Floor	Maple parquet flooring, «Bistro» and «Impuls» with slate-coloured reconstituted stone floor
Walls	white glass fibre wallpaper, each with room height windows along one side
Room height	2.50 m
Furnishing	«Atrio» seminar chairs, seminar tables 70 x 140 cm
Lighting	Compact fluorescent lighting can be dimmed to any level
Blackout	electric slat blinds
Ventilation	automatic window ventilation; windows can also be opened if required
Telephone	internal telephone connection in every seminar room
Sound system	loudspeakers, cable-free hand and headset microphones in the «Uno» room
Internet	Free WiFi access in every seminar room and hotel room
Breaks	Bistro break room (self-service or break-time buffet)

Costs for seminar rooms and infrastructure

Seminar room	Size		Number of people		Room rent 1)	
	L x W (m)	m ²	U-shape	Concert	1 day	½ day
«Oase» building						
«Mikado» 1 and 2	11.0 x 4.0	44	–	40	180.–	110.–
«Memory»	8.0 x 4.0	32	16	36	140.–	90.–
«Domino»	6.0 x 5.5	33	13	25	140.–	90.–
«Scrabble»	6.0 x 5.5	33	13	25	140.–	90.–
«Domino» and «Scrabble»	11.0 x 6.0	66	25	50	210.–	130.–
«Siesta» building						
«Impuls»	9.0 x 5.0	40	16	30	140.–	90.–
«Carambole»	5.5 x 6.5	36	18	30	140.–	90.–
«Uno»	8.5 x 6.0	51	25	40	180.–	110.–
«Joker»	6.0 x 4.0	24	12	20	140.–	90.–
«Uno» and «Joker»	12.5 x 6.0	75	30	60	250.–	160.–
Main building						
«Quelle» 2)	11.0 x 12.0	132	50	90	320.–	210.–
«Insel»	12.0 x 17.5	90	40	70	280.–	180.–
«Quelle» and «Insel»	19.0 x 12.0	228	90	180	500.–	330.–

1) The room rent includes the basic technical facilities with overhead projector, whiteboard or flipchart and speaker set.

2) The «Quelle» room is used for our own functions on a regular basis. The room is therefore not available continuously as a meeting room.

Additional infrastructure	Rent per day
Video/data projector in «Quelle» installed on a permanent basis	250.–
Video/data projector with mobile DVD player	150.–
Video player with television	80.–
Overhead projector/slide projector with screen	50.–
Flipchart, pinboard	25.–
Presenting case	60.–
Sound system for loudspeakers (with inductive sound system)	80.–
Portable radio, CD and cassette	30.–
Piano	50.–
Additional group room	100.–

Services	colour	black/white
Photocopies A3	–.80	–.40
Photocopies A4	–.50	–.30
Photocopies A4 self-service	–.40	–.20
Photocopies overhead transp. A4	2.–	1.50

Fax sent by Secretariat 2.– basic charge and per page Switzerland 1.–, abroad 2.–

Telephone with direct dial in the seminar room 15.– basic charge and telephone calls

All prices shown in Swiss francs CHF; incl. VAT.; Subject to changes in price.

Seminar flat-rate prices

You can also book our conference and seminar rooms at a flat-rate with overnight accommodation, four-course evening meal, three-course lunch, generous snacks at break-times and spa. Jump at the Artos room offer at the best prices!

Seminar flat-rate with overnight accommodation

- Overnight accommodation in single room with shower, WC, balcony, TV/radio and telephone
- Four-course evening meal, breakfast buffet and three-course lunch, two break-time buffets
- Suitable sized seminar room with basic technical facilities and mineral water
- Video projektor or interactive digital board
- Entrance to «Bijou» spa with individual whirlpools, tepidarium, scented and massage shower
Steam bath and sauna

	June – Sept.	April/May/Oct.	Nov. – March
1 night's accommodation	241.–	216.–	191.–
As of 2 night's accommodation	231.–	206.–	181.–
Reduction for simple evening meal	14.–	14.–	14.–
Reduction in double room	45.–	35.–	25.–

Daily rate without overnight accommodation

	per person
– Three-course lunch as well as two break-time buffets and mineral water in the seminar room	65.–
Suitable sized seminar room with basic technical facilities and video projektor or interactive digital board	

Meals

	per person
– Three-course lunch	22.–
Special of the day with soup, main course (with vegetarian option) and desert, served starting between 12.15 pm and 12.30 pm	
– Four-course evening meal with choice	28.–
Set meal with soup or fruit juice, salad buffet, main course and desert, served starting between 6.15 pm and 7.30 pm	
– Simple evening meal with selection of options (choice of simple main course, small plate of salad, or «café complet»), served starting between 6.15 pm and 7.30 pm	14.–

Selection of menus at breakfast or at the start of the seminar.

If desired, the menus can be compiled from our menu suggestions.

Breaks

	per person
– Break-time buffet with coffee and tea, croissants or pastries, fruit juice and fruit basket	7.–
– Self-service at the vending machines in the cafeteria next to the seminar rooms	

Parking (underground garage)

– Hotel guests	4.– per overnight stay
– Participants at daily seminars and conferences	1.– per hour or 6.– per day

All prices shown in Swiss francs CHF; incl. VAT.; Subject to changes in price.

General Terms and Conditions

Reservations

Reservations become binding as soon as we have received the copy of the reservation confirmation, which has been signed by the event organiser, together with the agreed down-payment.

Payment conditions

A down-payment of **10% of the total (however at least (CHF 500.–)** is due 30 days after conclusion of the contract and will be credited in full to the final invoice.

The advance payment of other partial amounts can be demanded from Hotel Artos after consultation with the event organiser. Unless there is an agreement to the contrary, we shall give the event organiser a final invoice on departure for all the agreed services provided, to be paid within 10 days net. Extras such as drinks, telephone calls etc. are to be paid by participants on departure.

Liability

Hotel Artos Interlaken shall make every possible effort to provide the services ordered on time and with a high level of quality so that your event is a success. No liability claims against the hotel can result from this.

Furthermore, the hotel shall not be liable either to the event organiser or participants for items brought into any hotel rooms; the hotel premises or cars parked in the underground garage; damage and accidents, which occur during the use of the hotel's facilities.

The event organiser shall be liable for the payment of all the services ordered and requested as well as for damage caused by himself, his employees or participants at the event to buildings, furnishings and equipment, without evidence of fault. Setting-up presentation material and decorations is permitted only with the consent of the hotel. Insurance is a matter for the event organiser or the participant respectively.

Cancellations

If fewer rooms or beds are required, the reservation can be reduced up to 2 months before arrival by 30%, up to 1 month before by 15% without any additional costs. Unless there is notification to the contrary, when you make the final reservation you guarantee us the payment of **90% of the agreed costs**.

If a final reservation has to be cancelled in full, we request written notification. The later the cancellation is made, the more difficult it is for the hotel to still find occupants for the beds and rooms, which have been reserved. If cancellation is received at short notice, we will therefore have to charge compensation. We will do so only if we are unable to find a replacement of equivalent value for the reservation.

Cancellation charges

Period	Groups and seminars with overnight accommodation	Day seminars
After final reservation	Administrative charge CHF 100.–	Administrative charge CHF 50.–
90 to 61 days before arrival	20% of the agreed charges	Administrative charge CHF 50.–
60 to 31 days before arrival	50% of the agreed charges	Administrative charge CHF 50.–
30 to 11 days before arrival	70% of the agreed charges	50% of the room rent
From 10 days before arrival	85% of the agreed charges	75% of the total cost

Down-payments and any advance payments, which exceed the total amount of the cancellation costs, shall be repaid immediately in the event of a cancellation. **In any case, please contact us. We will try to find a solution which is acceptable to both sides.**

All prices shown in Swiss francs CHF; incl. VAT.